

**AUSTIN INDEPENDENT SCHOOL DISTRICT
JOB DESCRIPTION
JOB TITLE: SOCIAL EMOTIONAL LEARNING COACH**

Pay Grade: P7B
Job Code: 2626

FLSA Status: Exempt
Revised: 7-17-15

MINIMUM QUALIFICATIONS:

Position requires a Bachelor's degree, a valid Texas teaching certificate, and five (5) years of successful teaching experience. In addition, it is preferred that the incumbent be bilingual (English and Spanish) and have experience in coaching and mentoring.

SKILL REQUIREMENTS:

This position requires the ability to apply knowledge of Social and Emotional learning, and state, local, and federal laws and regulations affecting the lives and education of students. This position requires the ability to read, write, and converse fluently in English, and communicate effectively using a variety of media. Incumbent must be able to work independently as well as cooperatively with teachers, students, and others as a team.

JOB PURPOSE AND RESPONSIBILITY:

The purpose of this position is to plan, design, and lead professional development sessions for teachers implementing the Austin ISD Social and Emotional Learning (SEL) curriculum and resources. This position requires creativity and adaptive thinking to match teaching objectives, learning strategies, and instructional plans with students' abilities. Judgment is required to interpret broad state, local, and federal laws, regulations, and policies affecting the lives and education of students and the impact of the laws on instructional methodologies or techniques employed.

ESSENTIAL FUNCTIONS:

- Work with the Director of SEL and Program Specialist to develop curriculum standards and communicate these standards to Austin ISD personnel, students, and parents.
- Plan, design, and lead professional development sessions for district personnel as well as community members and other participants.
- Plan with Austin ISD and campus teams for implementation of the SEL curriculum.
- Teach demonstration lessons on Social and Emotional content.
- Observe and coach teachers on implementation and fidelity of Social and Emotional Learning programming.
- Interface with the Director of SEL, Program Specialist, donors, CASEL, and school personnel.

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- Stay current on best practices in the area of SEL.
- Comply with all federal and state laws, and Austin ISD policies.
- Collaborate with other Austin ISD personnel to ensure alignment of curriculum.
- Identify needs using analysis of data for each campus.

OTHER DUTIES AS ASSIGNED:

Perform other related duties as assigned; however, all employees are expected to comply with lawful directives in rare situations driven by need where a team effort is required.

PHYSICAL EFFORT AND WORK ENVIRONMENT:

Services are generally provided within a standard office or classroom environment. Some movement is generally necessary to facilitate learning (e.g., standing, walking, stooping, bending, sitting, and/or kneeling). Light lifting of materials and other objects associated with a classroom environment is required (e.g., books, teaching aids, up to approximately 20 – 40 lbs.). Computer use is required, and prolonged use may result in repetitive hand motion. This position may involve rare exposure to blood or body fluids. Regular attendance is required for this position.

PERSONAL WORK RELATIONSHIPS:

This position reports directly to the Director of Social and Emotional Learning. Incumbent will have regular contact with other administrators, teachers, students, and parents.