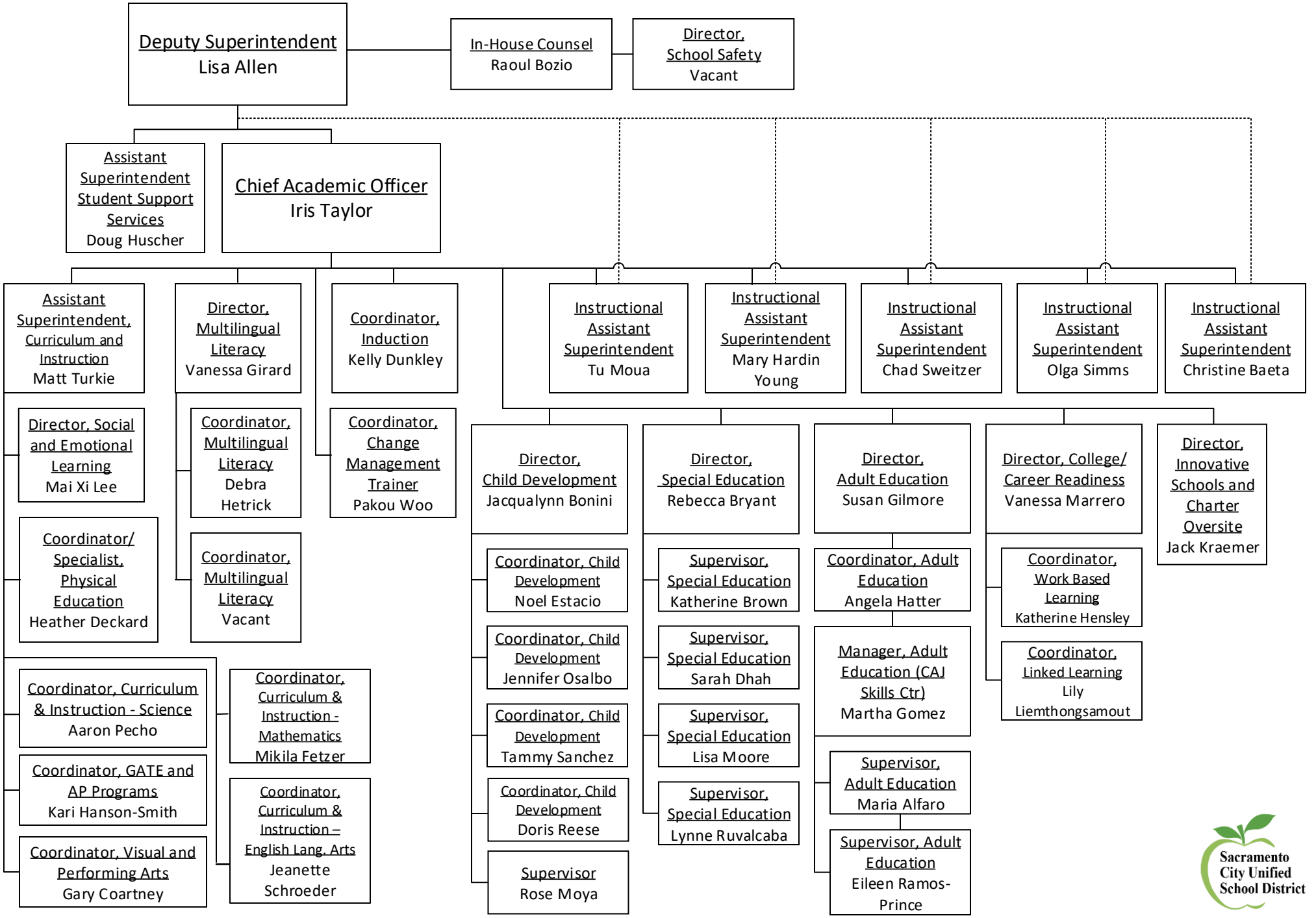Academic Office